

**MESA MESKEN SANAYİİ A.Ş.**  
**GENERAL NOTICE FOR PERSONAL DATA PROCESSING**

As Mesa Mesken Sanayii A.Ş (“**Mesa Mesken**”), our priority principles include protection of the privacy, protection of information, ensuring the protection of information security, and respecting ethical values, especially the protection of fundamental rights and freedoms. Below you will find our statement regarding our duty to provide information in accordance with Article 10 of Law No. 6698 on the protection of personal data (“**KVKK**”), which we are obliged to comply with in our capacity as data supervisor under the aforementioned law.

**Purpose of processing and transmitting personal data**

In order to inform about the products and services offered you regarding the projects of your interest, to make the necessary studies to enable you to use these products and services, to suggest the products and services to your taste, usage habits and needs, to ensure the legal and commercial security of our company and business partners, to determine the commercial and business objectives of our company and to carry out permitted marketing activities, your personal data, the categories of which are listed below, will be collected by Mesa Mesken and processed in physical or electronic environments.

- Identity information (first name, surname etc.)
- Professional information
- Contact details (phone number, address, email address)
- Other Information (other personal data required in the information form may be collected)

Your personal data may be transmitted to service providers, suppliers, business partners, project partners, public institutions and/or legal entities under private law, in order to achieve the above-mentioned objectives and to comply with legal obligations, as required in and by virtue of the relevant legislation.

In addition, they may be shared, if necessary, with lawyers, notaries, supervisors, consultants and other relevant public bodies and institutions in accordance with corporate policy, internal audit, risk management, reporting and the above objectives in order to comply with legal obligations and to protect the rights and interests of Mesa Mesken, Mesa Holding and the affiliated companies of the Mesa Holding group located in Turkey.

### **Personal data collection method and legal basis**

Personal data may be collected, recorded, stored and processed by our company in accordance with the principle of proportionality and limited to the above-mentioned legitimate purpose, in accordance with the law and honesty, with the explicit consent of the personal data owners in writing, if necessary.

Your personal data are processed within the framework of the following legal reasons under Article 5/2 of the KVKK and shared with the persons and institutions mentioned above:

- a) Clearly prescribed by law,
- b) The requirement of processing personal data of the parties to the contract, provided that it is directly related to the establishment or performance of a contract,
- c) In case it is obligatory for the data supervisor to fulfill his/her legal obligations,
- d) In the event that data processing is mandatory for the establishment, use or protection of a right,
- e) In the event that data processing is mandatory for the legitimate interests of the data supervisor provided that it does not harm the fundamental rights and freedoms of the person concerned,

### **Duration of personal data storage**

Your personal data will be stored for the period specified in the applicable legislation or for the period required by the processing purposes mentioned above, and will then be deleted, destructed or anonymized in accordance with the KVKK.

### **Security of personal data**

Your personal data will be processed and stored in such a way that they are protected against unauthorized access and loss or damage in the environments where they are processed and stored, and, where appropriate, encrypted against unauthorized and out-of-area use, so as to ensure that they can be accessed only by authorized persons, while taking all other necessary privacy measures.

### **Your rights in accordance with Article 11 of KVKK and contact information**

According to article 11 of the KVKK, you are entitled to contact Mesa Mesken to obtain information about your personal data. More detailed information about your personal data and the information request form can be found on our company website at [www.mesa.com.tr](http://www.mesa.com.tr).

#### **Data supervisor:**

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